

ENGLAND AND WALES CRICKET BOARD



Clearance Checking for Coaches from Overseas

Following the publication by the ECB of the 'Safe Hands – Welfare of Young People in Cricket' policy in October 2003, it is a requirement that all Coaches and others having significant or regular contact with children complete a Criminal Records Bureau (CRB) form and receive clearance before working with young people*.

CRB checks only cover individuals living in this country. Any overseas coach, or player intending also to coach, will need to produce an appropriate clearance certificate from their home country. It is also strongly recommended that coaches complete both the "Good Practice and Child Protection" and "First Aid Appointed Person" courses to ensure that the coach is fully conversant with Child Protection issues and is able to take charge of any first aid need or incident, calling in emergency services when required.

If the coach is entering this country with a work permit a copy of the clearance must be sent by the local Cricket Development Officer (CDO), together with a signed 'Overseas Coach Clearance Form', to the ECB Child Protection Manager and the Coach Education Department as part of the procedure agreed between the ECB and Work Permits (UK) before the ECB can confirm to Work Permits (UK) that the coach has met the ECB requirements in terms of child welfare and health and safety. Clubs should be aware that it is a breach of the work permit regulations for a player to undertake coaching duties until this procedure has been completed. Contact your CDO for details..

For all other overseas players clubs should adopt the same policy as they apply to coaches from this country and ensure that suitable checks are carried out. A number of countries have similar systems in place (including Australia, New Zealand, South Africa and Jamaica) and details of the procedures to be followed can be found on the CRB web site (www.crb.gov.uk/services_overseas.asp). Copies of the information pages have also been sent to CDOs or can be obtained from the ECB Cricket Department (Cricket@ecb.co.uk).

If the overseas player/coach is coming from a country not covered by the CRB's Overseas Information Service clubs should require the coach to obtain confirmation from the Police Authority in his or her home country that the coach is cleared to work with children. Countries not covered by the CRB's OIS include Bangladesh, India, Pakistan, Sri Lanka and a number of West Indian islands.

Clubs must notify the ECB Child Protection Manager of the full name, date of birth and country of origin of all overseas players working with children and confirm that clearance has been obtained by completing and signing the 'Overseas Coach Clearance Form'. Clubs that fail to obtain clearance or fail to notify the ECB will not be able to show that they have implemented the child welfare policy of the ECB, which is a requirement for Sport England ClubMark accreditation and for all funding applications from public bodies (including funding from the Community Club Development Fund). Clubs may also breach the terms of their insurance policy if they fail to follow the ECB Child Welfare Policy.

* Young people refers to those aged under 18 years

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Useful Contacts

Any questions should be addressed to the following contacts:

ECB Contacts

On course registration, materials etc.

Heather Nash, ECB Coach Education, Edgbaston 0121 440 1748
heather.nash@ecb.co.uk

On child welfare issues

Rebecca Ledingham, ECB Child Protection Manager 0207 432 1174
rebecca.ledingham@ecb.co.uk

On work permit regulations and on general questions about this process

Frank Kemp, ECB Cricket Operations Manager 020 7432 1216
frank.kemp@ecb.co.uk

ECB Coach Education Department Office:

Warwickshire County Cricket Ground, Edgbaston, Birmingham B5 7QX

ECB Play-Cricket web site

Further information relating to overseas coaches, work permits and child welfare can be found on
www.play-cricket.com under the ECB Information section on the Home page

Cricket Development Officers

CDO details can be found on
www.ecb.co.uk by clicking on Grassroots and then on Development

Work Permits (UK)

0114 259 3710

Fax 0114 259 4987

Work Permits (UK) have a very comprehensive web site with application forms and details on how to apply for a Work Permit – it can be found at:

www.workpermits.gov.uk

Criminal Records Bureau

Overseas Enquiry Line 08700 100 450

E-mail enquiries to overseas@crb.gsi.gov.uk

Overseas Services web page www.crb.gov.uk/services_overseas.asp